



**CEF**<sup>®</sup>  
CHILD EVANGELISM  
FELLOWSHIP<sup>®</sup>

Since 1937 Reaching children worldwide<sup>™</sup>

**Greater Clarksville Chapter**

## **Application and Screening Instructions for Volunteer Team Members**

Dear Prospective CEF Volunteer,

Thank you for your decision to volunteer with *Child Evangelism Fellowship*<sup>®</sup>. We are excited about all that God is going to do as you join other believers all over our area to share the Gospel and make disciples of children that so need to hear about Jesus! Below is important information that you need to know and instructions for completing the application process:

***CEF takes seriously our responsibility to protect the children we serve,  
the volunteers who serve the children, our partnering churches  
and the good name of Jesus Christ.***

- ❖ All volunteers, 18 and older, are required to undergo a national criminal background check. See below for specifics concerning those under age 18.
- ❖ There is no cost to you for your screening fee.
- ❖ You will need to complete the initial screening process online. If you are unable to do so, please contact the local CEF office for instructions.
- ❖ CEF does online volunteer applications/background checks utilizing a secure server so that your information is safe.

**Below are the easy steps required for volunteer participation:**

**STEP 1: PRIOR TO COMPLETING THE ONLINE APPLICATION, do the following:**

- A. Read the Statement of Faith at [cefonline.com/statementoffaith](http://cefonline.com/statementoffaith)
- B. Read the Worker's Compliance Agreement at [cefonline.com/wca](http://cefonline.com/wca)
- C. Read the Child Protection Policy at [cefonline.com/policy](http://cefonline.com/policy)
- D. Watch the 12-minute "Protecting Today's Child" presentation at [cefonline.com/childprotection](http://cefonline.com/childprotection) or listen at 1-866-878-4182
- E. Gather the following information to enter online:
  - Your salvation testimony.
  - Reference contact information (name, phone, email), including: pastor or church leader, previous employer, and two [unrelated] personal references.
  - Previous addresses (last 5 years)
  - Driver's License (if applicable) and Social Security Number

**STEP 2: APPLY ONLINE: [www.ReachingKidsForJesus.com](http://www.ReachingKidsForJesus.com); at bottom of page click "Apply to Serve" and follow the instructions.**

**Note: As a security feature, the system will time out after ~10 minutes of no activity; you must complete the form within 40 minutes, which is easily doable if you do the required reading (see above) prior to logging into the background check system.**

**IF YOU ARE A MINOR:**

- References: you will only need 2 references, one being your pastor or youth pastor. Your background check will not be run until you are 18.
- After you enter your birthdate a pop-up notification will appear. Your parent/guardian must click OK and you can continue with the form.
- At the end of the form, your parent/guardian must be the one to check the "I Agree" box and enter their full name as a signature.

**STEP 3: PERSONAL INTERVIEW & INSTRUCTION**

- CEF staff will contact you to conduct your personal interview by telephone.
- You will be contacted by your club's team leader, so you will know specific details concerning the club in which you will be serving.
- Please bring your valid photo ID to show to your team leader. You will then be given your CEF name tag, which you will be required to wear at each club meeting. This shows the school that you are cleared to serve.

**STEP 4: TRAINING**

- All team members must attend new worker training. It is a one-time training. CEF has been equipping Christians to teach children for many years. Please make every effort to attend, trusting the Lord to teach and equip you to serve Him.

If you've never seen a Good News Club, you may wish to view a demo of one. While this is just a simulation of a club, the same components are present in all our clubs, but look differently school by school. The JYC clubs (middle school) have a variation of the same components but, of course, are geared toward an older age group. Go to [www.ReachingKidsForJesus.com](http://www.ReachingKidsForJesus.com) and click on GNC Demo in the upper right corner.

Questions or problems on any of this? Contact our office at:

**[reachingkidsforjesus@gmail.com](mailto:reachingkidsforjesus@gmail.com)  
931-241-8202**

Thank you for making the commitment to help reach boys and girls with the Good News of Jesus Christ! We look forward to serving with you.

Blessings,

*John & Lynn*

John & Lynn McAllister  
Local Missionary Directors